

Montgomery Borough Council
March 12, 2019

Vice-President Wertz called the meeting to order at 6:30pm.

- I. All rose for the Pledge of Allegiance.
- II. Roll call was taken: Whitlow Wertz-P, Dale Brendle-P, Fae Herb-P, Lynn Crist-A, Mark Barbier-P, Susan Andrews-P, Amber Wilt-P. Also present was Borough Coordinator Donna Miller, Solicitor Jonathan Dewald and Mayor Sean Leet.
- III. Fire Department Report. Brad Harding read and reviewed the written report for February 2019; with a total of 14 calls; Fire-3; Rescue-4, EMS – 5 and Public Assist-2. The February fundraiser was a success; the fundraiser for March was the Chicken BBQ, which was sold out by 2pm. MAMA Fire School is the weekend of March 16th with 13 people taking classes; Rescue 13 will be there both days utilized for heavy truck rescue. The new sign is installed in front of the fire station; if the Borough would like to use this for advertisements etc., it is available to them; bigger bands are scheduled for the carnival with a possibility of shuttles from parking areas for the over flow parking. They will be conducting a walk-through of MASD Wednesday, March 20th with Station 12 at 6:00 pm; the goal is to identify problem areas in case of fire or large-scale incidents.
- IV. EMA Report. Dennis Gruver handed in the monthly report for review, he also stated that the EMA equipment will be at the MAMA training also.

A moment of silence was given for Nancy Gruver.

- V. Public Concerns.
 1. Gabe Campana. Williamsport Mayor Campana was here stating he is running for County Commissioner. He stated this area has a lot of potential for growth; he stated if he makes the Commissioner position, we will see a lot of him, he will be a Commissioner for the whole County. He believes the County should not be involved with real estate, ex: golf course, recycling, landfill.
 2. Ruth Little. Ruth Little and Amber Little spoke to the Council, asking if they were aware of the complaint against the Police Department and what is being done with her right-to-know request.
- VI. Approve February 19, 2019 Meeting Minutes. A motion was made by Dale Brendle to approve; second by Fae Herb. Motion carried.
Approve March 4, 2019 Meeting Minutes. A motion was made by Susan Andrews to approve; second by Dale Brendle. Motion carried.
- VII. A question was asked from Councilwoman Herb as to the approval of the webinars that the office staff did and where the monies were taken out of; also, Councilwoman Wilt asked about the Rental account and Staples bill. Councilman

Barbier asked if more formatting could be done. Approve January 2019 Treasurer's Report. A motion was made by Dale Brendle to approve; second by Fae Herb. Motion carried.

Approve February 2019 Treasurer's Report. Tabled until next months' meeting.

- VIII. Code Enforcement Officer's Report. A report from Codes Inspections was included in the packet for review. Donna Miller reviewed the report, stating three occupancy permits were issued for the month and all passed.
- IX. Solicitor's Report. Atty. Jonathan Dewald will give information about the Excavating Permits and Zoning Ordinances fees at the upcoming meeting on April 1, 2019.
- X. Police Report. Chief Delp handed in the written report for review. Councilman Barbier had questions about the report, Chief Delp replied and answered all.
- XI. Mayor's Report. Mayor Sean Leet stated that Police body cameras are being looked into for purchasing eight of them plus hard drives; the policy for using these is being reviewed by the Solicitor. The School Resource Officer (SRO) has been instructed to be at the drop off and pick up area at the School or another Officer will be there. Mayor Leet also is looking for a sponsorship for approximately 500 wine glasses for our annual Winefest in August.
- XII. Borough Coordinator's Report. Donna Miller reported on the following:
1. Lycoming/Sullivan Borough's Association meeting will be Thursday, March 21st, at 6pm at the Villa Restaurant; the Speaker will be Ryan Tira, who is currently seeking the county judge seat; he will be talking about "Legal issues affecting small Municipalities" deadline is Tuesday, March 19th.
 2. No more updates were received for the Muncy State Prison for prisoner help.
 3. A motion was made by Dale Brendle to donate \$200.00 to St. John's Lutheran "Brick" Church in memory of Nancy Gruver; second by Amber Wilt. Motion carried.
 4. After questions, a motion was made by Dale Brendle to renew our 5-year Winter traffic agreement with PennDOT for plowing Main, Montgomery and Second Streets (Rts 405/54); second by Mark Barbier. Motion carried.
- XIII. Committee Report.
- Summer Alive Program: None
 - Montgomery Community Development Committee: Councilwoman Herb reviewed the upcoming events of the Committee, they will be participating in the Raise the Region fundraiser; starting this Wednesday and Thursday. Christy Phillips stated that KFB Computers from Hughesville would be willing to help the Borough with an electronic recycle event.
 - Streets, Light, Curb, Sidewalks and Storm Sewers-No update was given for the Parking lot on W. Houston/N. Main Street. Donna Miller stated that estimates are being done for replacing the fence.
 - Parks: Christy Phillips from Montgomery CDC is working on the possibility of

getting a PRC work crew for help for renovations and small projects.
Councilwoman Herb will inform the Historical Society of the Borough's intent of Stackhouse Park.

-Labor Relations-None

-Representative to Fire Company-None

-Borough Property-None

-Police-Councilman Wertz stated a Police Committee meeting was held and the issues that have been brought to the Committee are being addressed.

Representative to EMA-Councilman Brendle stated the 13th Annual Emergency Preparedness Day will be Thursday, May 16, 2019 from 9-2 at the Federal Correction Complex in Allenwood. This is open to the public.

-Representative to Water and Sewer Authority. Councilman Wertz stated that Well #4 was started this week, the next meeting is March 21st, he will get more updates then.

-Long-Term Budget-Angie Adams would like to have a meeting with committee in April to discuss budget items. Councilwoman Andrews stated she has received money for a Community Garden spot, this money should be deposited into the general fund as a separate line item. Councilwoman Herb stated that the PSAB will be having a budget class in September 2019 for \$125.00. Susan Andrews is coordinating with Ed Knittle from the PSAB to come for a presentation.

-Tech Committee-Councilwoman Herb said log onto the Montgomery Borough website about all the events happening in Montgomery.

-West Branch Regional Authority Representative-None

-Vacancy Board Committee-None

-Zoning Board-None

-Planning Commission-None

XIV. Old Business.

1. Junior Council update. Councilwoman Wilt had no new updates.
2. Community Clean-up Day-Councilman Barbier reported he has not received any response from DEP, but the Landfill would be willing to help with the clean up day, as of this time Lycoming County does not have a household or hazardous waste plan
3. Summer/Holiday Park help. Donna Miller reported she asked the maintenance employees if they were interested, none are. This will be discussed more at the work session on April 1, 2019.
4. The Borough Committees for 2019 will be reviewed at the work session of April 1, 2019; to explain what each committee will do and elect a chairman for each.

XV. New Business.

1. Mayor Leet stated he thought the idea of Devon O'Rourke about the sponsorship of the annual firework display was a good idea. This will be

discussed more at the work session on April 1, 2019.

XVI. Public Comments.

Councilwoman Herb said the Historical Society's 3rd Thursday event will be March 21, 2019 at 6:30pm; the speaker will be Fae Herb, she will be talking about the Soldier Monument in Fairview Cemetery and reviewing her scrapbook on "Montgomery Memorial Heroes". The Hometown Hero banners deadline for the 15% discount is April 5, 2019. The Montgomery Lions are having a 5K race on April 20th at 9am, maps are available; more information is available on the Borough's website. The annual Easter Egg Hunt starts at 1pm on April 20th at the Park.

Devon O'Rourke asked when the Mayor, Police Chief, or Police Committee will be getting back to him about the outcome of the Police Committee meeting.

Councilwoman Andrews said she will be having a Garden Workshop on March 18th at 7pm; the topic will be composting, companion planting and soil help. This is free to the public.

Christy Phillips from Montgomery CDC received information about a Community Facilities Grant, this email was forwarded to the Solicitor.

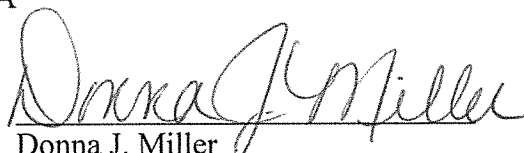
Executive Session-Fire Department

A motion was made by Dale Brendle to adjourn the meeting at 7:37pm to enter into executive session, no decisions were made after; second by Susan Andrews. Motion carried.

The Council resumed the meeting at 8:45pm

XVII. Adjournment. Motion was made by Susan Andrews to adjourn the meeting at 8:45pm; second by Fae Herb. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm

Montgomery Borough Council
Meeting
April 1, 2019

President Crist called the meeting to order at 6:00pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Whitlow Wertz-P, Dale Brendle-A, Susan Andrews-P, Fae Herb-P, Lynn Crist-P, Amber Wilt-P and Mark Barbier-P Also present were Borough Coordinator Donna Miller and Mayor Sean Leet.

Steve Brady who is running for County Commissioner was here and had a brief background of his education and experience and why he is running for the Commissioner position.

III. Old Business

1. Review Committees and Elect Chairman for each. After a lengthy discussion, the Solicitor will be instructed to put something in writing for the duties of each committee. Questions were asked to why the committee results are not reported back to Council. Mayor Leet asked the audience members of their opinion of the committees. Councilman Barbier challenged each committee to met at least once in each quarter of the year. He also asked if the Police Department will be issuing the grass, weeds violations, like they did the snow. The Police were instructed to do the snow on a temporary bases until we contacted with an agency. Complaints from residents etc., can be directed to the Borough office and then forwarded to Codes Inc. At this time Borough resident, Ruth Little, asked about the Police body cameras; Mayor Leet responded as a policy is being reviewed and as soon as that is complete, the cameras will be ordered.

2. Parking Permits; Hand-i-cap parking-N. Main St/W. Houston Ave. Councilwoman Andrews stated the committee met briefly but the hand-i-cap parking space must be moved to the lower end of the parking lot due to the "grade" of the lot, and they would like to have another hand-i-cap parking spot in front of the Tattoo shop at 5 S. Main Street. This will be placed on the agenda at the Council meeting of April 9, 2019. The Committee is still working on the permit parking.

3. Replacing fence at N. Main Street/W. Houston Ave. parking lot. One estimate was received from J McHenry Construction for \$3300.00, other estimates were done but none received. A more complete estimate will be done for materials only to have the maintenance employees install the fence at their convenience; the Girl Scouts mentioned before about painting if we would provide the paint.

4. Review Excavating permits and Zoning Ordinance fees. A draft copy of this Ordinance was provided by the Solicitor for review.

5. Update on Junior Council member. No new update was given.

6. Community Clean up Day. No new update was given.

7. Muncy Prisoner help for park clean up. Donna Miller reported her and Randy did meet with two representatives from the Muncy Prison to look over Stackhouse Park, everything will be cleaned out of the park, small trees will be cut down, the large ones will be trimmed. Our maintenance employees would be using the dump truck and backhoe. Paint will be provided for the workers to paint the curbs and the posts to the sign for the park.

8. Weekend/Holiday worker at Park. More discussion was held on this, no decision was made. The Park Committee will look into this, and get back to Council.

New Business:

1. New Office Computer. This was tabled until more information about an up to date quote could be available. The office computer up to \$1000.00 could be taken out of Highway Aid money. Also, the Police Department needs a new computer, which Act 13 monies could be used. Both items were tabled.

2. Street Sweeper or Broom rental. A quote was received from Hawbaker's for a street sweeper with operator for a cost of \$170.00 an hour, a quote was received from Best Line to rent a machine and brooms for cleaning. Pricing was received for purchasing brooms and attachments. This was tabled due to pricing and to receive more quotes. Donna Miller contacted Penn College about dumping our cinders, dirt etc. at their Earth Science Campus, we can with a day or so notice of dumping.

3. Leaf Blower purchase. Three quotes were reviewed. A motion was made by Whitlow Wertz to purchase two leaf blowers from Best Line at a cost of \$503.96 each; second by Mark Barbier. Motion carried.

4. American Rescue Workers- Donna Miller reported American Rescue workers would like to place a clothing collection bin within the Borough. After a brief discussion, a motion was made by Whitlow Wertz to say No to this; second by Fae Herb. Motion carried.

5. Firework Sponsorship. Councilman Barbier said this is a good idea, with proceeds going back into the community, Donna Miller explained all the donations she receives goes towards the cost of the fireworks. President Crist stated it is a good idea to have volunteers go around the community for donations. Mayor always set up for the DJ at the Park, Councilwoman Andrews stated she will be willing to "work" the crowd at the Park the night of the Fireworks. Mayor Leet stated he has received a request from the vendor that sold "trinkets" at the firework display, that he would like to do carnival games also. After a discussion it was decided not to let the vendor do games, just to let him sell his trinkets due to New Covenant church doing games and this is the only fundraiser for our EMA. The vendor is going to donate a portion of his sales back to the Borough. Councilwoman Andrews and Councilman Barbier will have more information to bring back at the Council meeting on April 9th.

6. Water Authority Issues. Councilman Wertz stated at the last meeting of the Water Authority; Jason Fink from the Chamber of Commerce was there and stated there is a company interested in coming in the area, they would provide

jobs for the area and more revenue as they would be hooked onto our water system. Donna Miller stated there are issues occurring on the Water Authority and a meeting should be set up between all of Council and all of Authority and the Solicitors to discuss the water system and what will be happening in the future. She was instructed to set up a meeting for this.

Charlie Kroft, President of Montgomery Fire Department was here and explained the invoice that was received by the Borough about the fee for CPR renewals for Borough employees. In the past this was free, but now the Fire Department's must pay for the manikins and renewal cards, due to State funding. Charlie reported the Carnival is the week of May 6-11th, starting with breakfast on Sunday, May 5th. The Department is trying new things this year, ex: better bands etc. Fire meetings are April 4 & 18th, at 7:30pm. The fundraiser for the month is the Easter Eggs.

Elizabeth DeSantis was here, asking if Council would have a problem with the block of Penn Street from School and Lewis to be closed on the day of the Community Yard Sale (May 18th), so a fundraiser yard sale could be done for Montgomery OM. Council had no problem with this, just so the proper permits are issued.

IV. Adjournment. Motion was made by Dale Brendle to adjourn the meeting at 8:56pm; second by Whitlow Wertz. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm