

Montgomery Borough Council
August 13, 2019

President Crist called the meeting to order at 6:30pm.

- I. All rose for the Pledge of Allegiance.
- II. Roll call was taken: Whitlow Wertz-P, Dale Brendle-P, Fae Herb-P, Lynn Crist-P, Susan Andrews-P, Amber Wilt-P. Also present was Borough Coordinator Donna Miller, Solicitor Jonathan Dewald and Mayor Sean Leet.
- III. Fire Department Report. Steve Cook read and reviewed the written report for July 2019; with a total of 14 calls; Fire-1; Rescue-1; EMS-10 and Public Assist-2. The July fundraiser was a success. The Essentials class is in 4th Mod; finishing by end of August. Hazmat ops class is being done. EMT class started at Station 12 for 5 members, with a cost of \$4,125.00. The department used 15,000 gallons of water to fill pools. The Rescue Task Force will be used for the Grand Slam Parade for Wednesday, August 14th, with Rescue 13 and a crew of 6 will be assisting with EMS/Rescue assignments/incidences for the evening.
- IV. EMA Report. Dennis Gruver handed in the monthly report for review. Dennis also reported the Mobile unit will be on standby at the Williamsport Fire headquarters during the Grand Slam parade and two of our Fire Police will be participating in the Parade.
- V. Public Concerns. Tina Tickle stated her concerns about the Stop sign at the corner of S. Main Street and Montgomery Street. She stated the cars do not stop there and "close calls" have been made with pedestrians crossing. The Police department will look into this. President Crist also stated the red lens needs to be replaced on the stop sign in front of Station House restaurant. Maintenance will follow up on this.
- VI. Approve July 9, 2019 Meeting Minutes. A motion was made by Dale Brendle to approve; second by Fae Herb. Motion carried.
Approve August 5, 2019 Meeting Minutes. A motion was made by Fae Herb to approve, second by Amber Wilt. Motion carried.
- VII. Approve May 2019 Treasurer's Report. A motion was made by Susan Andrews to approve; second by Amber Wilt. Motion carried.
Approve June 2019 and July 2019 Treasurer's Report. Both were tabled until next months' meeting.
- VIII. Code Enforcement Officer's Report. A written report was handed in and Donna Miller reviewed. Atty. DeWald reported he has been in contact with Victor at Codes Inspection about problems with correct code violation numbers. Donna Miller is working with Codes Inspections to correct this.

- IX. Solicitor's Report. Atty. Jonathan Dewald stated that Montgomery Borough has given their approval for the closing of Burley Drive. When the street is vacated/closed there will no bike/walking path due to crossing onto private property.
- X. Police Report. OIC Winters handed in and reviewed the written report for July 2019. OIC Winters stated the Police Department is in need of hiring two officers now, due to keeping up with the required hours of patrolling. He thanked Tina Tickle for bringing the problem with the intersection of Montgomery Street and S. Main Street to their attention. A motion was made by Dale Brendle to have Attorney DeWald write a letter to PennDOT to review this intersection; second by Amber Wilt. Motion carried.
- XI. Mayor's Report. Mayor Leet reported the National Night Out went well, and thanked the Fire, Police and EMA and Susan Andrews for all the work they did. The Winefest went well also, with great weather, 800 to 1000 people attended. All 500 glasses were sold. Mayor Leet asked for an Executive Session at the end of the regular meeting for Personnel reasons.
- XII. Borough Coordinator's Report. Donna Miller reported on the following:
1. Fireworks. Total cost was \$8000.00, donations received was \$1988.00, resulting in a cost of \$1503.00 for each (Borough, Water Authority, Brady & Clinton Twp.), Thank you's were sent and advertised in the Shopper, a three year contract was received, signed and returned from Bixler Pyrotechnics for a cost of \$8000.00 for each year; 2020; 2021 and 2022.
 2. Estimates for Fire Alarm System. Quotes were received, more to follow. Gary Yocum, Water & Sewer Authority member stated that the Authority owns half of the building and would like this problem solved. A motion was made by Susan Andrews upon legal review of one quote, to wait until Friday, August 16, 2019; to receive more quotes, to have Donna Miller make a decision; second by Whitlow Wertz. Motion carried.
 3. Estimates for Security front office door. Two quotes were received: Ace Lock & Safe Co. for \$5926.25; Mechtly Commercial Doors for metal door \$3500.00; Aluminum Door \$3750.00 All quotes included the access control devices. No more action was taken. Funding will be looked into from Homeland Security.
 4. The September work meeting will be Thursday, September 5, 2019 at 6:30pm.
 5. Staib Alley which is in back of Penn Street and crosses School Street, is a Borough alley. The problem with the water is being resolved. Mayor Leet stated about the parking problem on both sides of this alley. Questions were asked about the set-backs. Resident Ruth Little will talk to the neighbor that is parking on the street, due to work being done on a motorhome that is in their driveway.
 6. Auction on Sept 6 & 7, 2019. Discussion was held on purchasing equipment, Highway Aid funds cannot be used. No purchasing will be done by the Borough.

XIII. Committee Report.

-Junior Council-Saige Whipple will be starting at the regular meeting in September 2019.

-Summer Alive Program: Tina Tickle reported the program ended for the year. 4000 meals were served, with 15,000 pounds of fruits and vegetables, 250 gallons of milk. They are hoping to provide more programs for the children for next year. They also had some senior citizen helpers/volunteers. They are looking into purchasing a hot water heater upon Council approval for next year. They are also looking into grants to provide public transportation for next year.

-Montgomery Community Development Committee: Councilwoman Herb provided a summary of the activities of the MCDC. They would like to move forward with the skatepark upon Council approval. They would like to remove the fence and discard, move the equipment. MCDC is finding out information about the equipment (selling, time limit to keep). Brad Harding will take up the asphalt and Don Wagner will take the asphalt, but the Borough would have to transport it to his property on Rt 54. MCDC would be paying for the project. They would like to turn this into an area to play basketball, tennis etc. MCDC sold "walking tacos" at the Winefest. President Crist said that WBRA sounded in favor of allowing the skateboard equipment to be stored at the old sewer plant location. Councilwoman Coles had questions about the work release program and when people could do community service hours.

-Public Works: Streets, Lights, Curbs, Sidewalks and Storm Sewers: Councilman Wertz stated that two storm sewers basins are fixed, others to follow. Maintenance dug on Broad Street for a collapse, nothing was found. Mayor Leet asked who would be fixing the collapse of part of 2nd Street, this is a state road, the state has been contacted. Councilwoman Andrews said she is waiting on a call back from PPL as to the cost of turning some street lights back on.

-Parks/Recreation/Vacant Lots: Councilwoman Herb stated the Winefest went well and she would like to possibly have a part time Park maintenance for next year.

-Labor Relations-President Crist stated the committee will set up a meeting with the Union representative for next week.

-Public Safety: Representative to Fire Company-None

-Maintenance/General Administration-None

-Public Safety-Police-Mayor Leet reported about the lack of Officers. He would like to see a part-time Chief and a Part-time Officer and a Full-time Officer hired and two Officers promoted. Steve Cook from the Fire Department/EMS said this is a safety issue when responding to calls. Councilwoman Andrews stated she has more information on procedures etc. and this will be addressed in Executive session and the "Cops" grant is not opened as of yet. Councilwoman Andrews stated the advantages of a full-time officer. OIC Winters stated he would like to increase our patrolling hours from 130 to 150 per week, when more Officers are hired. Brady Township Supervisor Goetz stated Brady Twp. is in favor of hiring new Officers as soon as possible. Councilwoman Coles asked about the curfew in the Borough, Officer Flewelling responded to this.

-Public Safety-Representative to EMA-None

-Public Works-Representative to Water and Sewer Authority. Councilman Wertz stated the meeting is Thursday, August 15th, a mandatory water connection ordinance is being looked into.

-Budget/Finance Committee- Councilwoman Andrews stated the 2020 Budget is being worked on, and would like each committee to look into what is needed for priority items for capital projects.

-Tech Committee-Councilman Brendle stated the website is working great, nothing new to report.

-West Branch Regional Authority Representative-President Crist stated the Borough must fill the vacancy on the WBRA Board; he gave all Council recommendations from WBRA of the qualifications they would like to have for the vacancy. Also, President Crist, term is up at the end of the year.

Advertisement will be done for two vacancies.

-Vacancy Board Committee-None

-Zoning Board-None

-Planning Commission-None

XIV. Old Business.

1. Resolution 2019-8-13 #1-A motion was made by Susan Andrews to accept the 5-year Winter Traffic Agreement 2019-2024, second by Whitlow Wertz. Motion carried.

XV. New Business.

1. Resolution 2019-8-13 #2-A motion was made by Susan Andrews to approve changing the name of Montgomery Water and Sewer Authority to Montgomery Water Authority and to extend the term of existence for fifty years until June 15, 2087, second by Whitlow Wertz. Motion carried.

XVI. Public Comments.

Resident Ruth Little asked the Mayor and Police Department about the body cameras. Mayor Leet reported the body cameras are here, but more equipment must be purchased to get them working.

Councilwoman Herb stated the Historical Society's 3rd Thursday event will be Thursday, September 15, at 6:30pm at the Adam Room, speaker will be Glenn Crosley from the Bower-Decker American Legion Post talking about the 100th year Anniversary. President Crist said the Legion is planning a celebration for this also.

Steve Cook for E. Houston Ave., asked about the paving on East Houston Ave. President Crist and Donna Miller replied as this will be addressed at the Water Authority of Thursday, August 15th.

Mark Barbier thanked the Borough crew for picking up his brush/weed pile and asked about painting the curbs in front of his house due to school pick up/drop off. Donna Miller replied as this will be done.

Councilwoman Herb asked about the set-backs for the crosswalks at the school. The Police responded as some are 15,20 or 30 feet depending upon location. Signage needs to be done to be enforced. Superintendent Bowers was in attendance, and she was asked if there were designated walking areas to and from school. The answer was no.

Executive Session-Personnel

A motion was made by Susan Andrews to adjourn into Executive Session at 8:05pm; second by Whitlow Wertz; a decision will be made after. The meeting resumed at 9:20pm.

1. A motion was made by Whitlow Wertz to reinstate Officer Nate Moyer; second by Amber Wilt. Motion carried.
2. A motion was made Susan Andrews to advertise immediately for a part-time Police officer and use the existing resumes, with appropriate advertising with one ad at pachiefs.org; second by Whitlow Wertz. Motion carried.
3. A motion was made by Susan Andrews to have Officer Moyer remain as the SRO at the Montgomery School District request, second by Whitlow Wertz. Motion carried.

XVII. Adjournment. Motion was made by Dale Brendle to adjourn the meeting at 9:25pm; second by Whitlow Wertz. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm

Montgomery Borough Council
Special Meeting
August 29, 2019

President Crist called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance.
- II. Roll Call was taken. Whitlow Wertz-P, Dale Brendle-P, Susan Andrews-P, Fae Herb-P, Lynn Crist-P, Amber Wilt-A/P (arrived at 6:45pm during Executive Session) and Shawn Coles-P. Also present were Borough Coordinator Donna Miller, Solicitor Jonathan DeWald and Mayor Sean Leet.

At this time, President Crist changed the order of the meeting.

- III. Public Comments. Resident Jonathan DeSantis from 80 Penn Street, asked why the order was changed. President Crist responded as on the advice of the Solicitor this was changed. Mr. DeSantis stated when considering any employment proper background checks should be done and a balance and check system also.

At this time Council entered into Executive Session for Personnel/Legal reasons at 6:32pm with decisions made after. The meeting resumed at 7:37pm.

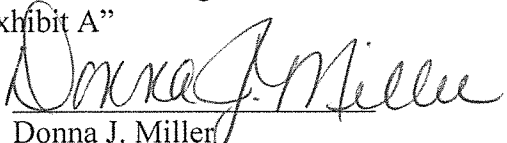
- IV. New Business. President Crist stated that this meeting was called for employment of hiring a Part-time Police officer for the Borough's Police Department. Mr. Kontz is here for consideration. The Police Committee met and interviewed with Mr. Kontz. A thorough background check was conducted, which exceeded the standards provided for in MOPAC. Mr. Kontz was in attendance. President Crist asked if Council had any questions for Mr. Kontz. Councilwomen Wilt, Herb and Coles asked Mr. Kontz what he could bring to our community and do positive for the Borough and if he would have flexible hours. Mr. Kontz responded as to his previous experience and with his current jobs, he has flexibility for hours.

A motion was made by Dale Brendle to hire Ray Kontz as a Part time Officer, second by Whitlow Wertz. A roll call vote was taken: Whitlow Wertz-Yes; Dale Brendle-Yes; Fae Herb-Yes; Shawn Coles-Yes; Lynn Crist-Yes; Amber Wilt-Yes; Susan Andrews-No. 6-1 Vote; Motion carried.

Public Comments-None

- V. Adjournment. A motion was made by Dale Brendle to adjourn the meeting to Executive Session for Legal reasons at 7:42pm with no decisions made after; second by Whitlow Wertz. Motion carried. The second Executive Session started at 7:50pm for Labor Relations with no decisions made after, the meeting resumed at 8:40pm, with a motion by Fae Herb to adjourn the meeting; second by Amber Wilt. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm