

Montgomery Borough Council
November 12, 2019

President Crist called the meeting to order at 6:30pm.

- I. All rose for Pledge of Allegiance.
- II. Roll call was taken: Whitlow Wertz-P, Dale Brendle-P, Fae Herb-P, Lynn Crist-P, Susan Andrews-P, Amber Wilt-P, Shawn Coles-P. Also present was Borough Coordinator Donna Miller, Solicitor Jonathan Dewald, and Junior Council member Saige Whipple.

Councilwoman Wilt congratulated incoming new Council members, Clay Steward and Rocky Sanguedolce.

**Public hearing for Burley Drive. At this time, Attorney Dewald opened a public hearing for the purpose of hearing public comment on the vacating of Burley Drive. Atty. Dewald explained about the vacating of this, one comment was received as to no snow removal or bridge maintenance; response that is correct, no more public comments were received. Atty. Dewald closed the public hearing, more information will follow under Old Business.

- III. Fire Department Report. Brad Harding read and reviewed the October 2019 report; with a total of 22 calls; Fire-5; Rescue-2; EMS-13; Public Assist-2 and Stand by-0. The October fundraiser was a success. A fire prevention was held at the school with Clinton and Washington Twp. departments. A State Fire/EMS grant for 2019/2020 has been applied for to help with funding and the department is continuing to work with SCBA dealers to get pricing for new air packets, with final decision and approval at next Fire Department meeting. The Department will assist with the Christmas box delivery.
- IV. EMA Report. Dennis Gruver handed in the monthly report for review. Dennis also reported the Toys for Tots boxes are in place, Virginia Hill will be taking calls starting the day after Thanksgiving for the food/toy distributions.
- V. Public Concerns.
Margaret Mathis read a statement about concerns of the Police Department. She was instructed to have the complaint notarized and returned to the Police Department. Resident Ruth Little stated about the treating of residents and the conduct of Officers and to move in a positive direction. Councilwoman Herb explained the procedure of notarizing. Councilman Brendle stated nothing is ever posted on social media about the good things that Officers do., he also thanked Ruth Little for raking up the leaves in the Park. Councilwoman Herb asked if speed limit signs must be place on every street, she had one concern about Thomas Ave.; Atty. Dewald responded that an Ordinance would need to be in place for enforcement to be done.

Clay Steward, President of the Lions Club, asked for Police in the front and rear of the Christmas parade on December 7th, after a discussion it was determined that a Police vehicle would lead the parade if available and a Fire vehicle would be in the rear, and in the case a Police vehicle could not be in front, a Fire vehicle would be there. Also, a discussion was held on having Santa at the George Amos Smith pavilion after the parade on the 7th, it was determined that it would be better to have Santa at the Santa house by the Maintenance garage as years before. A Christmas parade meeting will be Monday, Nov 18th at 7pm at the Lions Hall. Resident Brenda Rippey stated about the good job of paving Broad Street where a water leak was repaired.

- VI. Approve October 8, 2019 Meeting Minutes. A motion was made by Dale Brendle to approve; second by Susan Andrews. Motion carried.
Approve October 16, 2019 Meeting Minutes. A motion was made by Susan Andrews to approve, second by Dale Brendle. Motion carried.
Approve November 4, 2019 Meeting Minutes. A motion was made by Fae Herb to approve; second by Amber Wilt. Motion carried.
- VII. Approve August 2019 Treasurer's Report. A motion was made by Dale Brendle to approve; second by Susan Andrews. Motion carried.
Approve September 2019 Treasurer's Report. This was tabled until next month's meeting.
- VIII. Code Enforcement Officer's Report. Donna Miller reviewed the written report issued by Codes Inc. Solicitor DeWald stated the Code violation/Ordinance numbering problem is resolved.
- IX. Solicitor's Report. Atty. Jonathan Dewald stated the deed will be filed for the W. Houston Ave property, everything was completed on October 22, 2019; he also reviewed the October 7, 2019 letter sent by PennDOT about the intersection of S. Main Street and Montgomery Street. PennDOT stated that it would be in the best interest of all motorists and pedestrians to maintain the current traffic control with possible more enforcement.
- X. Police Report. OIC Winters handed in and reviewed the written report for October 2019. OIC Winters informed Council that there might be extra hours of Officer's due to the Christmas Parade. A third quote was received for the monitoring of the body cameras from Lyco-Micro for \$2730.39(own), the other quotes were Compu-Gen \$4 to \$5 thousand and the Manufacturer of the cameras using the cloud for an annual fee of \$2780.00(rent). Resident Jon DeSantis asked for the breakdown of services from Lyco-Micro, OIC Winters reviewed this. Discussion was held on storage. Councilwoman Coles asked about article from the Tiadaghton Valley body cameras storage, OIC winters will look into this. The next regional meeting will be held on December 4th at 6:30pm.
- XI. Mayor's Report. None

- XII. Borough Coordinator's Report. Donna Miller reported on the following:
- A. Donna Miller also welcomed the new Council members of Clay Steward, Rocky Sanguedolce, and Laurel Green, a meeting with new Council and Mayor will be held on Thursday, December 5th at 6:30pm.
 - B. Christmas ham purchase and delivery will be Friday December 20th, the Christmas party will be moved to sometime in January, and the Borough/Water employees Christmas gift will be \$50 each.
 - C. The December work meeting will be Monday, December 9, 2019 with the Council meeting to be Tuesday, December 10, 2019, both at 6:30pm.
 - D. The Reorganizational meeting will be held Monday, January 6, 2020 at 6:30pm. Councilwoman Herb stated she will be doing a webinar on reorganizational on Thursday the 14th, she will bring information to Council.
- XIII. Committee Report.
- Junior Council-Saige Whipple was in attendance and reported a Blood drive was done at the School today, with 35 pints of blood collected.
 - Summer Alive Program: Donna Miller reported a representative will be here in January 2020.
 - Montgomery Community Development Committee: Councilwoman Herb stated the next meeting of the MCDC will be Thursday, November 14, 2019 @ 7:00pm at the Historical Society. Fundraisers will be discussed for the Aaron Kelly show on December 7th.
 - Public Works: Streets, Lights, Curbs, Sidewalks and Storm Sewers: None
 - Parks/Recreation/Vacant Lots: Councilman Brendle stated golf carts have been driving in the park, disturbing the Public, OIC Winters will look into this.
 - Labor Relations-None
 - Public Safety: Representative to Fire Company-None
 - Maintenance/General Administration-Councilman Wertz stated major repairs are needed for the backhoe and the maintenance garage roof needs to be replaced.
 - Public Safety-Police-None
 - Public Safety-Representative to EMA-None
 - Public Works-Representative to Water Authority. Councilman Wertz stated the Authority is interviewing for operators, the first fell through, but another was done today.
 - Budget/Finance Committee-Secretary Angie Adams stated a budget meeting will be Thursday, November 14th at 8am. More budget meetings are needed asap.
 - Tech Committee-None
 - West Branch Regional Authority Representative-None
 - Vacancy Board Committee-None
 - Zoning Board-None
 - Planning Commission-None
- XIV. Old Business.
1. Ordinance 2019-4; Vacating Burley Drive-Second Reading. A motion was made by Shawn Coles to approve, second by Amber Wilt. Motion carried.
 2. 2020 Budget. Secretary Angie Adams reported with recent changes made,

budget meetings must be set up to have the Budget completed. A meeting will be held this Thursday, November 14 @ 8am.

XV. New Business.

1. Montgomery Christmas Committee donation. A motion was made by Susan Andrews to donate \$500 to the Christmas Committee; second by Dale Brendle. Motion carried.
2. Lycoming County Bridge Bundling Program MOU. A motion was made by Susan Andrews to execute this MOU; second by Dale Brendle. Motion carried. Susan Andrews was named to this program to represent the Borough.

XVI. Public Comments.

Resident Jonathan DeSantis asked for action to be done with the Police body cameras. With some discussion, a motion was made by Dale Brendle to proceed with the manufacturers to monitor the cameras at the cost of \$2780 for one year, plus any extra costs that will occur for this, second by Shawn Coles. Motion carried. Mr. DeSantis offered to help set up the system with anything that is needed at no charge. Atty. Dewald recommended that Mr. DeSantis sign a confidentiality letter for this. Also, Atty Dewald is still reviewing the Police Procedure Manuel.

Councilwoman Herb thanked Randy, Malvin and Whitlow for helping with putting up the new Hometown Hero Banners. Eight new banners were placed and applications are ready for 2020. At this time, she explained the difference between the two Christmas Committees, one is for the food/toy boxes that have been established for 40 plus years and the other is the Aaron Kelly fundraiser. She also reminded the Montgomery Fire Department that it was approved that a "dry" hydrant could be placed at the Little League bridge.

Executive Session-Personnel. A motion was made by Whitlow Wertz to adjourn the meeting into Executive session, with no decisions after at 7:44 pm, second by Fae Herb. Motion carried.

XVII. Adjournment. The meeting was adjourned at 7:44pm.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm

Montgomery Borough Council
Meeting
November 25, 2019

President Crist called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Whitlow Wertz-P, Dale Brendle-P, Susan Andrews-P, Fae Herb-P, Lynn Crist-P, Amber Wilt-A, and Shawn Coles-P. Also present was Borough Coordinator Donna Miller, Mayor Sean Leet and Borough Secretary Angie Adams.
- III. Public Concerns: None
- IV. New Business:
2020 Budget. Discussions were held on different options of the Police Department, as of February 5, 2020 the Department will not be patrolling Brady Twp. Should we sell the Impala? have 60 hours or more of service with 1 full time and 2 part time officers?, a letter was sent to Brady Twp. to set down and talk, but no response was received from them, Representatives from Council will approach Clinton and Washington Twps., the regionalization talks are still going on, and other options should be explored, it was recommended not to furlough any of the officers. The budget can be reopened/reviewed after January if changes have to be made. Angie Adams reviewed the changes to the budget, as the repairs to the backhoe and purchasing of a mini excavator, street broom, PPL street lights and snow plowing salaries can be taken out of Highway Aid, replacement of the maintenance garage roof,(this will be split between Borough and Water); Act 13 monies were placed in reserves if needed; \$5000.00 was added for Fire Department, if a surplus at the end of the year, more will be given at that time to the Fire Department, it will be looked into possibly for the following year to give the Fire Department their tax money quarterly. Councilwoman Andrews would like to set up and talk to both Fire Departments about merging. The Police uniform allowance for part time will be placed back in the budget. OIC Winters encouraged everyone to come to the next Police Regionalize meeting, which will be Wednesday, December 4 @ 6:30pm here at the Borough Office. Councilman Wertz would like to see the Solicitor's fees cut in half for the year. Donna Miller stated that the changes in the rent for 2020 would be a reduction of rent to \$550.00 per month plus each tenant is responsible for payment of the PPL account, all the tenants were given copies of their PPL bills for the entire year, they were instructed to call PPL in December to start service in their names on January 1, 2020. It was discussed about options to the tenants if having problems getting the accounts into their names.

V.Public Comments-None

Executive Session-Personnel

- VI. Adjournment. A motion was made by Dale Brendle to adjourn the meeting at 7:07 pm to enter into Executive session with no decision made after; second by Whitlow Wertz. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm